



EJ
Roscrea Road
Birr, County Offaly
Ireland

tel 057 91 23100
fax 057 91 21726
ejco.com

EJ, based in Birr, Co. Offaly, supply and fabricate infrastructure access solutions for the water, sewer, drainage, telecommunications and utility networks in Ireland are currently recruiting a **QSE CO-ORDINATOR**. The successful candidate will assist all aspects of Quality, Safety & Environment (QSE) in line with EJ Core Values and Global/Regional initiatives.

Main Duties

- Assist in the development and co-ordinate the implementation of the QSE strategy & program.
- Assist the implementation, controlling, maintaining and improving the QSE Management systems including maintaining ISO 9001, ISO 14001 and ISO 45001 certification.
- Assist in process QSE inspections, audits and associated product testing.
- Daily quality control, final product and incoming goods inspections.
- Tracking of quality/design issues and ensuring corrective action to eliminate reoccurrences.
- Creation of NCRs for supplier issues and NCs sourced products.
- Participate, input and approve relevant Investigations, CAPA's, Internal Audits and ensure defined corrective and preventative action address root cause, are value added and are performed in a timely manner.
- Ensure prompt attention of site management in areas of risk, which may have an adverse effect on product quality/performance, project completion and/or safety.
- Assist and advise on pertinent Quality issues as they arise during plant operations.
- Participate in site Review Boards and provide relevant metrics/data for area of responsibility as required.

Education/Requirements

- Minimum Degree (Level 7) in Health and Safety, Engineering or Quality.
- Previous experience not necessary, but an advantage
- Experience in maintaining of ISO 9001/14001/45001 Management Systems, would be an advantage.
- Excellent written and oral communication skills.
- Excellent IT skills combined with proactive approach to new software solutions/tools.
- Good understanding of Quality, Engineering and Manufacturing Systems and Supply Chain processes.
- Proactive, "can-do" approach, with an appetite for continuous improvement.

Application deadline – 19th February 2022

Please apply with CV and cover letter to katie.oconnor@ejco.com